



# APPLICATION OF EMPLOYMENT

**It is the policy of Messer Repair & Fabricating LLC to provide equal employment opportunities to all qualified persons without regard to race, creed, color, religious belief, sex, age, national origin, physical or mental handicap or veteran status.**

\_\_\_\_\_  
First Name                                      Middle Initial                                      Last Name

\_\_\_\_\_  
Street and Apt. #                                      City                                      State                                      Zip Code

Home Telephone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

If applying for a position where driving is required, do you have a valid driver's license in the State of Minnesota? Yes \_\_\_\_\_ No \_\_\_\_\_

Do you possess any endorsements? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, please state the type of endorsements \_\_\_\_\_

License Number: \_\_\_\_\_

Are you employed now? Yes \_\_\_\_\_ No \_\_\_\_\_

May we contact your present employer? Yes \_\_\_\_\_ No \_\_\_\_\_

If yes, give employer's name, contact person and phone number: \_\_\_\_\_

Are you available to work Full-Time \_\_\_\_\_ Part-Time \_\_\_\_\_ Overtime \_\_\_\_\_

Can you perform the essential functions of the position for which you are applying for with or without reasonable accommodation? \_\_\_\_\_

**Employment Experience: (In order, most recent first)**

~Employer \_\_\_\_\_ Supervisor's Name \_\_\_\_\_  
Address \_\_\_\_\_  
Job Title/Position \_\_\_\_\_ Telephone Number \_\_\_\_\_  
Employed from \_\_\_\_\_ (mo/yr) to \_\_\_\_\_ (mo/yr)  
Salary: Starting / Ending \_\_\_\_\_  
Duties \_\_\_\_\_

What did you like most about your job? \_\_\_\_\_

What did you least like about your job? \_\_\_\_\_

Reason for leaving \_\_\_\_\_

~Employer \_\_\_\_\_ Supervisor's Name \_\_\_\_\_  
Address \_\_\_\_\_ Job Title/Position \_\_\_\_\_  
Telephone Number \_\_\_\_\_ Employed from \_\_\_\_\_ (mo/yr) to \_\_\_\_\_ (mo/yr)  
Salary: Starting / Ending \_\_\_\_\_  
Duties \_\_\_\_\_

What did you like most about your job? \_\_\_\_\_

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Address \_\_\_\_\_  
Job Title/Position \_\_\_\_\_ Telephone Number \_\_\_\_\_  
Employed from \_\_\_\_\_ (mo/yr) to \_\_\_\_\_ (mo/yr)  
Salary: Starting / Ending \_\_\_\_\_  
Duties \_\_\_\_\_

What did you like most about your job? \_\_\_\_\_

What did you least like about your job? \_\_\_\_\_

Reason for leaving \_\_\_\_\_

**High School:**

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Name and Address

Did you graduate?  Yes  No

If you did not graduate, did you receive your GED?  Yes  No

Special honors or awards: \_\_\_\_\_

**Technical or Vocational School:**

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Name and Address

Did you graduate?  Yes  No

Degree or Certification: \_\_\_\_\_ Specialty: \_\_\_\_\_

Special honors or awards: \_\_\_\_\_

**College or University:**

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Name and Address

Did you graduate?  Yes  No

Degree: \_\_\_\_\_ Major: \_\_\_\_\_

Special honors or awards: \_\_\_\_\_

Position Applying For: \_\_\_\_\_

How did you hear about this job? \_\_\_\_\_

What hours are you willing to work? \_\_\_\_\_

How many hours are you willing to work in a week? \_\_\_\_\_

Would you be able to work weekends?      Yes             No

When would you would you be able to start? \_\_\_\_\_

Desired salary: \_\_\_\_\_ per \_\_\_\_\_

**Special Skills, Qualifications and Considerations: Summarize special skills and qualifications, volunteer activities, military experiences, employment or other activities related to the job you are seeking:**

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*I hereby certify that my answers and assertions set forth in this application are true and complete to the best of my knowledge. If I am employed, I understand that any false statements on this application shall be considered sufficient cause for my dismissal. I hereby authorize this company to investigate any aspect of my prior educational and employment history. Furthermore I understand that if I am hired, employment with this company is "at will," which means that either the company or I can terminate my employment for any reason not prohibited by state or federal law.*

**Signature:** \_\_\_\_\_ **Date** \_\_\_\_\_

*This application is valid for only ninety (90) days from the date signed. If I want to be considered for job openings more than ninety (90) days from the date signed, I will submit a new application.*